



TRIPURA UNIVERSITY

**(A Central University)
Suryamaninagar-799022**

**Syllabus on
Soft Study Course**

INTRODUCTION TO JOURNALISM

2014

INTRODUCTION TO JOURNALISM

Soft course for Undergraduate Students

Objectives of the Course: *On completion of the course the student should be able to understand the art of writing, report and editing and also develop skills of writing, report and editing.*

Module I: Introduction to Journalism

Definition of News; Elements of News - proximity, timeliness, prominence, impact, conflict, disaster, human interest; Sources of News; Structure of News- Inverted Pyramid style; Elements of News Story-5ws and 1H; Categories of News - Hard News, Soft News, backgrounder, news analysis.

Essential Reading:

1. "Essentials of Practical Journalism" by Vir Bala Aggarwal, published by Concept Publishing Company, New Delhi. Pages: 3-11.
2. "Handbook of Reporting and Communication Skills" by V.S. Gupta, published by Concept Publishing Company, New Delhi. Pages: 13-28.

Additional Reading:

1. The Special Correspondent-A Handbook for Reporters by Dillip Awasthi, published by Viva Books, New Delhi.

Web Resources:

1. <http://www.ddegjust.ac.in/studymaterial/bmc/bmc-109-e.pdf>
2. <http://www.ddegjust.ac.in/studymaterial/mmc-1/mmc-103.pdf>

Module II: Reporting and Writing

Basic structure of News Story; Writing the lead- Importance of lead, its need; Various types of lead; Writing headlines-headline defined, characteristics of headlines, functions of headlines, Rules for writing headlines, Headline patterns. Feature Writing- characteristics of feature and news story; feature and article; classification of features- news features,

comprehensive news features, human interest features, interview features, personality sketch or profile features. Letters- to- the Editor.

Essential Reading:

1. "Essentials of Practical Journalism" by Vir Bala Aggarwal, published by Concept Publishing Company, New Delhi. Pages: 85-110; 297-324.
2. "Handbook of Reporting and Communication Skills" by V.S. Gupta, published by Concept Publishing Company, New Delhi. Pages: 85-103; 45-68.

Additional Reading:

1. The Special Correspondent-A Handbook for Reporters by Dillip Awasthi, published by Viva Books, New Delhi.
2. Writing for Media by Usha Raman, published by Oxford University Press, New Delhi.

Web Resources:

1. http://www.universityofcalicut.info/SDE/VI_Sem_english_writing_for_the_media.pdf
2. <http://www.ddegjust.ac.in/studymaterial/mmc-1/mmc-103.pdf>
3. <http://www.ddegjust.ac.in/studymaterial/bmc/bmc-109-e.pdf>
4. <http://www.ddegjust.ac.in/studymaterial/bmc/bmc-111-e.pdf>

Module III: Specialised Reporting

Art of Interviewing-pre-interview homework, interviewing and writing interview-based reports; Reporting speeches, Press Conferences and Meetings; Reporting Accidents, Disasters and Obituaries; Investigative Reporting; Development Reporting; Business Reporting; Sports Reporting; Online reporting

Essential Reading:

1. "Essentials of Practical Journalism" by Vir Bala Aggarwal, published by Concept Publishing Company, New Delhi. Pages: 126-150; 165-181; 182-202; 269-296.
2. "Handbook of Reporting and Communication Skills" by V.S. Gupta, published by Concept Publishing Company, New Delhi. Pages: 104-124.

Additional Reading:

1. The Special Correspondent-A Handbook for Reporters by Dillip Awasthi, published by Viva Books, New Delhi.

Module IV: Editing for Print Media

The Editing process, Principles of Editing, Functions and responsibilities of copy editor, Qualities of a good copy editor, Proof Reading; Elements of good writing. Functions of the Editor; News Editor; Functions and responsibilities of Sub-Editor; Layout and Design.

Essential Reading:

1. "Essentials of Practical Journalism" by Vir Bala Aggarwal, published by Concept Publishing Company, New Delhi. Pages: 111-118; 119-125.
2. "Handbook of Reporting and Communication Skills" by V.S. Gupta, published by Concept Publishing Company, New Delhi. Pages: 125-146.

Additional Reading:

3. 1. The Special Correspondent-A Handbook for Reporters by Dillip Awasthi, published by Viva Books, New Delhi.

Web Resources:

1. <http://www.ddegjust.ac.in/studymaterial/bmc/bmc-112-e.pdf>
2. <http://www.kkhsou.in/main/masscom/editing.html>
3. <http://download.nos.org/srsec335new/ch7.pdf>